



Attendees	Present
• Officers	
○ Director – Damian Yañez	Y
○ President – Farid Farizy	Y
○ Vice President – Tom Tanner	N
○ Secretary – Luis Alberto Lopez	Y
○ Treasurer – Dell Ruff	Y

Topics of Discussion	Comments
• Chapter Items	
○ Membership	<ul style="list-style-type: none"> • Membership renewal opens Mar 1. Need to poke everyone. • Farid reported no responses from the shipping company in Savannah.
○ Available Funds	<ul style="list-style-type: none"> • Dell reported current balance is \$1580.72. We have not received International dollars yet. • Looking at PayPal as banking option.
○ Chapter Projects	<ul style="list-style-type: none"> • Damian updated chapter website news and events. • Damian reported that we are behind schedule for the Handbook. Luis volunteered to help out as well. 5 sections are still unassigned.
○ Chapter Meetings	<ul style="list-style-type: none"> • December dinner meeting was a success! Lots of complements from attendees and International. Need to charge more next time. PayPal through website worked very well. • Next Officers' Meeting at Five Guys on Feb 7 @ 11:30am. • Next Chapter Meeting at Gulfstream on March 14 @ 11:30am. Assignments: <ul style="list-style-type: none"> ○ Room (TBD) – Damian ○ Announcement - Luis ○ Food/Drink – Tom/Farid (cost TBD) ○ Presentation – TBD (Ask Nathan Hewitt) ○ Setup/Clean up – All
• International Items	
○ Sales and Marketing	<ul style="list-style-type: none"> • Damian's Welcome to SAWE presentation posted on international website. He also posted to the blog. • He will be presenting at the Hampton Roads 2019 International Conference.



Topics of Discussion	Comments
<ul style="list-style-type: none"> International Conference 	<ul style="list-style-type: none"> May 18-23 @ Norfolk, VA Hampton Roads Chapter. Damian will be attending and presenting. Registration opens Mar 1. Papers due Apr 1.
<ul style="list-style-type: none"> SAWE Certification Effort 	<ul style="list-style-type: none"> Damian working with the Corporate Steering Committee (CSC) to establish relationship with GA Tech for possible training collaboration.
<ul style="list-style-type: none"> Call for International Officer Nominations 	<ul style="list-style-type: none"> Anyone interested should contact Damian ASAP. Voting starts Feb 15.
<ul style="list-style-type: none"> Call for Award Nominations 	<ul style="list-style-type: none"> Due Apr 1.
<ul style="list-style-type: none"> Scholarships 	<ul style="list-style-type: none"> Open Feb 1, Due Apr 30.

Handbook Update Progress as of 1/10/2019

