



Attendees	Present
<ul style="list-style-type: none"> • Officers 	
<ul style="list-style-type: none"> ○ Director – Damian Yañez 	Y
<ul style="list-style-type: none"> ○ President – Farid Farizy 	N
<ul style="list-style-type: none"> ○ Vice President – Tom Tanner 	Y
<ul style="list-style-type: none"> ○ Secretary – Luis Alberto Lopez 	Y
<ul style="list-style-type: none"> ○ Treasurer – Dell Ruff 	Y
<ul style="list-style-type: none"> • Newly Elected Officers 	
<ul style="list-style-type: none"> ○ Vice President – Ben Flood 	Y
<ul style="list-style-type: none"> ○ Treasurer – Ross Campbell 	Y

Topics of Discussion	Comments
<ul style="list-style-type: none"> • Chapter Items 	
<ul style="list-style-type: none"> ○ Membership 	<ul style="list-style-type: none"> • Membership renewal s due by Apr 30. • Chapter elections complete. Transition of officers to take effect May 1.
<ul style="list-style-type: none"> ○ Available Funds 	<ul style="list-style-type: none"> • Dell reported current balance is \$1867.49. Includes \$180 from International, and proceeds from last meeting. Does not include \$173.74 reimbursement to Tom for last meeting's food. • Ross to check on viable banking options.
<ul style="list-style-type: none"> ○ Chapter Projects 	<ul style="list-style-type: none"> • Damian updated chapter website news and events. He will show Tom how to update the website as a backup. • Damian reported that we are behind schedule for the Handbook. Sections 1, 2, 6 and 14 have been delivered to the International Technical Committee for review. He will be setting up a lunch meeting to provide further info.
<ul style="list-style-type: none"> ○ Chapter Meetings 	<ul style="list-style-type: none"> • Officers' Lunch Meeting – TBD, May 16 @ 11:30am • Chapter Meeting – Happy Hour - Los Bravos, June 13 @ 5:30pm. Assignments: <ul style="list-style-type: none"> ○ Location – Tom ○ Announcement - Luis ○ Food/Drink – Ross (1st Drink on Us) ○ Presentation –Damian
<ul style="list-style-type: none"> • International Items 	
<ul style="list-style-type: none"> ○ Sales and Marketing 	<ul style="list-style-type: none"> • Damian declined joining CEO marketing effort due to handbook workload.
<ul style="list-style-type: none"> ○ International Conference 	<ul style="list-style-type: none"> • May 18-23 @ Norfolk, VA Hampton Roads Chapter. Damian will be attending and presenting. Registration opens Mar 1.
<ul style="list-style-type: none"> ○ SAWE Certification Effort 	<ul style="list-style-type: none"> • Surveys sent to members to get feedback on proposal. This will be a huge effort for the Society.
<ul style="list-style-type: none"> ○ International Officer Elections 	<ul style="list-style-type: none"> • Voting ends Apr 15. Please vote.
<ul style="list-style-type: none"> ○ Scholarships 	<ul style="list-style-type: none"> • Applications due Apr 30.